AGENDA

1. Welcome & Agenda
2. Meeting Ground Rules
3. Phase I: Business Services Milestones
4. Facilities Planning Process & Requirements
5. Examples of Office Environments
6. Decision Points & Discussion
MEETING GROUND RULES

Be Positive
• Assume positive intent in others
• Keep a positive attitude yourself
• Keep what’s best for Franklin at the forefront

Be Respectful
• Listen attentively
• Use the "Raise Hand" feature in Zoom to speak
• Wait for your turn to speak

Be Focused
• Stay on topic
• Ask for clarification if something is unclear
• Let dead horses rest in peace
PHASE I: BUSINESS SERVICES MILESTONES

A QUICK LOOK BACK

✓ Project Launch
✓ Town Hall
✓ Advisory Committee
✓ Position Evaluation Process
✓ Department Feedback
✓ Leadership Team Recruitment

LOOKING AHEAD

• Department Meetings
• Service Model Training Development
• Facilities and Infrastructure Planning
• Position Mapping & Cohort 1
FACILITIES PLANNING PROCESS & REQUIREMENTS

- Business Need
- Approved ADA Accommodation
- Facility Availability
- Infrastructure
- Costs
TRADITIONAL OFFICE ENVIRONMENT

- Designated office
- Phone and computer at desk
- Paper-based records
- Clients come to you
- Set schedule
COLLABORATIVE OFFICE ENVIRONMENT

• Hoteling: Shared, flexible, inclusive, and interactive workspaces
• BYOD: Leverage mobile technologies and digital resources
• Meet clients where they are
• Schedules align with business needs
DECISION POINTS | FRANKLIN BUSINESS SERVICES OFFICES

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NEXT STEPS

- Please complete the Qualtrics Survey today! (business staff only)

- Questions? Contact the project leads:
  - Beth Woods (brwoods@uga.edu)
  - Steph Rosso (srosso@uga.edu)

  Have an idea you would like to share?

  Visit https://franklin.uga.edu/franklin-works and click on “Share Feedback” button