

To: Wyatt W. Anderson

From: _____
(Department Head)

Date: _____
(Today's date*)

Subject: Non US-Citizen Letter

This is to certify that the services to be performed by _____do not involve direct participation in the formulation, execution, or review of broad public policy and that United States citizenship does not bear some rational relationship to the special demands of this particular position.

Signed: _____
(Department Head)

(* Date **must** be in time to receive BOR approval prior to payment)